

Amadeus Basic Reservation

Day 1

- Introduction to Amadeus Basic Reservation
- Sign In & Sign Out (JI,JO)
- Check Work Area & Office Profile (JD,PV)
- Conversion Functions
- Amadeus Help Functions (HE)
- Amadeus Information System (GG)

Day 2

- Amadeus Air – Availability – Availability Display (AN)
 - Schedule Display(SN)
 - Timetable Display(TN)
 - Flight Information (DO)
 - Availability Change (AC)
- PNR Creation (5 Mandatory)
- PNR Retrieval (RT)
- Open Segment (SO) & Arrival Unknown (ARNK)
- Passenger Association

Day 3

- Other Service Reservation (OS)
- Remark Element (RM,RC,RIR)
- Special Service Request (SR,ST,SM,SR CTCE,SR CTCM,SR DOCS)
- Frequent Flyer (FFD,FFA,FFN)
- Extend Security (ES)
- Printing & Send E-mail (IED,IEPJ,IEPJ-EML,IEPJ-EMLA,ADTD)

Day 4

- PNR Modification – Passenger Name Record
 - Name Update (NU)
 - Segment Modify
 - Segment Rebook (SB)
 - Split PNR (SP)
 - Non Homogeneous Conditions (NHP)
 - Change Advice Code (ERK)

Day 5

- Access Level
- Queue
- Review
- Test